

REFRESHING EVENTS





WELCOME TO A REFRESHING APPROACH TO EVENTS

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendee's expectations.

Looking forward to serving you soon,

The Seattle Downtown/Pioneer Square Events Team



LUNCH

RECEPTION

DINNER

BAR/BEVERAGE

PACKAGES TECHNOLOGY

CONTINENTAL BREAKFASTS

(5 GUEST MINIMUM)

21 COURTYARD CONTINENTAL

Seattle's Best Coffee & Teas Assorted Juices Whole Fruit Muffins & Pastries Granola Yogurt Parfaits Assorted Cereals & Milk

23 DELUXE CONTINENTAL

Seattle's Best Coffee & Teas Assorted Juices Mixed Fruit Salad Cinnamon Rolls Assorted Quiche Classic Oatmeal Served With Dried Fruit, Brown Sugar, Walnuts, Skim & Low Fat Milk

26 HEALTHY CHOICE

Seattle's Best Coffee & Teas Assorted Juices Market Fresh Fruit Assorted Yogurts Hard Boiled Eggs Avocado Toast Served With Wheat Bread, Arugula, Pickled Red Onions, & Sea Salt

ADDITIONAL UPGRADES 5

Starbucks Coffee & Tazo Teas



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INFO

HOT BREAKFAST TABLES

(15 GUEST MINIMUM)

29 ALL AMERICAN TABLE

Seattle's Best Coffee & Teas Assorted Juices Market Fresh Fruit Biscuits & Gravy Scrambled Eggs **Breakfast Potatoes** Bacon or Chicken Sausage

30 BAJA BREAKFAST TABLE

Seattle's Best Coffee & Teas Assorted Juices Muffins & Pastries Market Fresh Fruit Buffet Style Burritos: Scrambled Eggs, Potatoes, Bacon, Guacamole, Salsa, Cheddar Cheese, Pinto Beans, & Flour Tortillas

31 FRENCH TOAST TABLE

Seattle's Best Coffee & Teas **Assorted Juices** Market Fresh Fruit Scrambled Eggs Red Bliss Potatoes With Carmelized Onions Bacon or Chicken Sausage French Toast With Strawberries, Syrup, Powdered Sugar, & Whipped Cream

5 ADDITIONAL UPGRADES

Starbucks Coffee & Tazo Teas



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PLATED BREAKFASTS

(Served With Market Fresh Fruit, Muffins & Pastries, Assorted Juices, Seattle's Best Coffee & Teas)

21 FRENCH TOAST

Thick Cut French Toast, Fresh Strawberries, Whipped Cream, & Maple Syrup

23 SCRAMBLED EGGS

Red Bliss Breakfast Potatoes With Peppers & Caramelized Onions Choice Of: Bacon Or Chicken Sausage

25 FRITTATA

Egg Whites, Avocado, Cucumber, Spinach, Cheddar Cheese, & Salsa

27 BREAKFAST BURRITO

Scrambled Eggs, Bacon, Chicken Sausage, Cheddar Cheese, Potatoes, Tomato, Onion, Salsa, & Sour Cream

29 EGGS BENEDICT

Poached Eggs, Canadian Bacon, Hollandaise, [Grilled Asparagus, & Tomato- Vegetarian Option]

5.5 ENHANCEMENTS

Fruit Kabobs With Yogurt Dipping Sauce Classic Oatmeal With Dried Fruit, Brown Sugar, & Walnuts **Yogurt Parfaits**

ENHANCEMENTS

Scrambled Eggs Apple Wood Smoked Bacon Chicken Sausage Assorted Cereal & Milk

6.5 ENHANCEMENTS

French Toast Smoked Salmon: Red Onion, Capers, Hard Boiled Eggs, & Tomato Assorted Quiche

19 OMELET STATION*

Made To Order With Assorted Toppings *Attendant Fee For Up To 2 Hours \$75 \$25 For Each Additional Hour



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THEMED BREAKS

(Priced For One Hour Of Service)

10 QUICK START

Coffee Cake Bananas Housemade Trail Mix

11 SWEET & SAVORY

Apple Slices With Caramel Sauce Individual Bags of Pretzels Babybel Cheese

12 NACHO AVERAGE BREAK

Tortilla Chips Salsa Guacamole Warm Queso **Dried Fruit**

13 AFTERNOON PICK ME UP

Assorted Cookies Brownies Fruit Skewers with Yogurt Dipping Sauce

14 HUMMUS & VEGETABLES

Hummus Pita Bread Carrot & Celery Sticks With Ranch Dressing Whole Fruit

15 TAKE ME OUT TO THE BALLGAME

Buttered Popcorn Freshly Baked Pretzels, With Mustard Dipping Sauce **Assorted Candy Bars**

16 SWEETNESS IN SEATTLE

Rice Crispy Treats Market Fresh Fruit White & Milk Chocolate Covered Strawberries



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A LA CARTE

4.5 A LA CARTE SNACKS

Banana Bread Mixed Nuts Cinnamon Rolls Granola Bars Chips & Salsa **Assorted Cookies** Brownies Vegetable Cups With Chipotle Ranch Whole Fruit Bags Of Pretzels Kettle Chips

A LA CARTE SNACKS

King Size Candy Bars Freshly Baked Pretzels With Mustard Market Fresh Fruit

A LA CARTE SNACKS

Hummus & Pita Bread Pellegrino Sparkling Water Glacier Freeze Or Orange Gatorade Sobe Life Water

A LA CARTE BEVERAGES BY THE GALLON

Seattle's Best Coffee | 49 Starbucks Coffee | 59 Tea Service | 34 Tazo Tea Service | 38 Pitcher Of Juice l 16

COFFEE & TEA SERVICE

Freshly Brewed Seattle's Best Coffee & Teas Priced For One Hour Of Service

10 BEVERAGE SERVICE

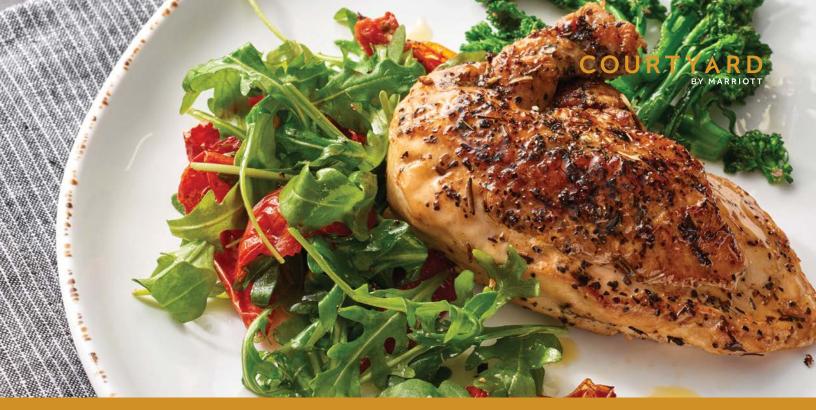
Freshly Brewed Seattle's Best Coffee & Teas Bottled Waters & Assorted Pepsi Sodas Priced For One Hour Of Service

22 ALL DAY BEVERAGE SERVICE

Freshly Brewed Seattle's Best Coffee & Teas Bottled Waters & Assorted Pepsi Sodas [Unlimited Beverage Service]

14 HALF DAY BEVERAGE SERVICE

A La Carte Pricing Soda | 4.5 Bottled Water | 4.5 Sparkling Water | 6.50 *Upgrade To Starbucks Coffee & Tazo Teas | 5



LUNCH

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PLATED LUNCH

ALL INCLUDE:

Artisan Breads & Butter, Soup or Salad, Entree, Assorted Mini Desserts, & Iced Tea

Highest Entrée Price Prevails As Overall Price

SALAD OR SOUP

Soup Du Jour OR Wedge Salad

ENTREES: SELECT UP TO TWO

38 QUINOA STUFFED PEPPER

Bell Pepper Stuffed With Quinoa, Spinach, & Feta Cheese

45 GRILLED CHICKEN

Grilled Lemon Pepper Chicken Breast With Fingerling Potatoes & Mixed Vegetables

48 GRILLED STEAK

Grilled Skirt Steak With Fingerling Potatoes & Mixed Vegetables

49 GRILLED SALMON

Grilled Salmon With Fingerling Potatoes & Mixed Vegetables



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PACKAGES TECHNOLOGY

INFO

LUNCH TABLES

(LESS than 15 attendees | Buffet Selections Served With Assorted Pepsi Sodas & Bottled Water)

28 ALASKA SALAD BAR

Iceberg Lettuce, Tomatoes, Cucumbers, Carrots, Cheddar Cheese, Almonds, Sliced Eggs, & Croutons Grilled Chicken Ranch & Balsamic Vinaigrette Dressing Rolls & Butter **Assorted Cookies**

29 BARBEQUE

House Salad With Ranch & Balsamic Vinaigrette Pulled Pork Corn On The Cob Chili Barbecue Baked Beans **Baked Potato** Sour Cream, Chives, Cheese, & Bacon Bits Apple Normandy

31 BOXED LUNCH

27 SANDWICH CHOICE

Order Individually The Morning Of Event, Due By 9:30AM

All Selections Include: Potato Chips And Mixed Fruit, Choice Of Cookies Or Brownie, Choice Of Beverage, & One Entrée From Below:

Pioneer Salad With Ranch Or Balsamic Vinaigrette Dressing Grilled Chicken, Croutons, Cheddar Cheese, Cucumber, Tomatoes, & Carrots

Ham & Cheddar Sandwich Honey Smoked Ham, Cheddar Cheese, Lettuce, Onion, & Tomato On Brioche Roll

Turkey & Bacon Club Sliced Turkey, Avocado, Tomato, Bacon & Mayo on Rustic Bread

California Chicken Sandwich Grilled Herb Chicken On Brioche Roll With Avocado, Tomatoes, Caramelized Onions, & Fresh Mozzarella

Chicken Caesar Wrap Romaine Lettuce Tossed With Caesar Dressing & Grilled Chicken Rolled In Flour Tortilla

Vegetarian Sandwich Hummus, Portobello Mushroom, Peppers, Cucumber on Brioche Roll



LUNCH TABLES

(MORE than 15 attendees | Buffet Selections Served With Assorted Pepsi Sodas & Bottled Water)

37 2ND AVENUE DELI

Soup Du Jour
Mixed Greens With Tomatoes, Cucumbers, Carrots
Balsamic Vinaigrette Or Ranch
Broccoli Salad
Smoked Ham, Roasted Turkey Breast, Tuna Salad &
Egg Salad
Rustic & Multigrain Breads
White Cheddar & Swiss Cheese
Assorted Chips
Kosher Style Pickle, Fresh Cut Onions, Iceberg
Lettuce, Sliced Tomatoes, Mustard, & Mayonnaise
Cookies & Brownies

38 PIKE'S MARKET SALAD BAR

Soup Du Jour
Field Greens & Romaine
Herb Grilled Chicken
Grilled Skirt Steak
Shredded Carrots, Sliced Cucumbers, Cherry
Tomatoes, Almonds, Crumbled Bleu Cheese,
Parmesan Cheese, Sliced Eggs, Avocado & Toasted
Herb Croutons Balsamic Vinaigrette & Ranch Dressing
Rolls & Butter
Lemon Tart

39 TASTE OF VENICE

Minestrone Soup Roasted Green Beans Caesar Salad; Crisp Hearts Of Romaine Lettuce, Herb Croutons, Parmesan Cheese, & Classic Caesar Dressing Cheese & Spinach Ravioli Topped With Asparagus & Cream Sauce Chicken Parmesan Tiramisu



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LUNCH TABLES

(MORE than 15 attendees | Buffet Selections Served With Assorted Pepsi Sodas & Bottled Water)

44 ASIAN INSPIRED

Asian Salad: Greens, Carrots, Cucumber, Pine Nuts & Sesame Vinaigrette Dressing Roasted Vegetables Vegetable Egg Roll Fried Rice Orange Chicken Beef With Broccolini Coconut Milk Pudding

45 FLAVOR OF YUCATAN

Chicken Tortilla Soup Baja Ensalada; Greens With Black Beans, Olives, Tomatoes, Pepper Jack Cheese, Tortilla Strips, & Chipotle Ranch Dressing Flour Tortillas Spanish Rice Pinto Beans Grilled Marinated Chicken Breast With Onions & Peppers Carne Asada With Onions & Peppers Salsa, Sour Cream, Guacamole, Cheddar Cheese, Lettuce, Tomato, & Olives Churros

48 CARRIBEAN

Fresh Salad: Greens, Corn, Cherry Tomatoes, Mandarin Oranges, Shredded Cheese, Lemon Vinaigrette & Ranch Jamaican Jerk Grilled Vegetables Yellow Rice & Red Beans Jamaican Chicken Curry With Carrots & Potatoes Blackened Salmon With Brie, Mango & Raspberry Puree Pineapple Upside Down Cake

49 PACIFIC NORTHWEST

Northwest Salad: Baby Greens With Dried Cranberries, Toasted Almonds, & Bleu Cheese Crumbles With Balsamic Vinaigrette Dressing Couscous Salad With Feta, Cucumbers, Tomatoes, Kalamata Olives, & Onions Roasted Seasonal Vegetables Spinach Risotto Grilled Chicken In A Herb & White Wine Sauce Pan Seared Salmon With Lemon Dill Butter Sauce Mini Cheesecakes



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HORS D'OEUVRES

(Butler Passed For Up To 2 Hours \$75 | \$25 For Each Additional Hour)

HOT HORS D'OEUVERS PRICE PER DOZEN

Assorted Quiches | 38 Vegetable Spring Rolls | 39 Bacon Wrapped Dates | 41 Parmesan Artichoke Hearts | 43 Thai Peanut Chicken Satay | 45 Beef Kabob With Pepper & Onions | 46 Spanakopita | 47 Beef Wellington | 48 Buffalo Chicken Tortilla Crisp | 49 Chicken Or Vegetable Empanada | 51 Dungeness Crab Cakes | 54 Crab Mushroom Cap | 55 Coconut Shrimp | 56 Bacon Wrapped Short Ribs | 58

COLD HORS D'OEUVERS PRICE PER DOZEN

Tomato Basil Bruschetta | 40 Eggplant Tapenade & Goat Cheese | 48 Tomato & Fresh Mozzarella Stack | 49 Shrimp Cocktail | 49 Pear & Bleu Cheese Truffle | 51 Prosciutto Melon Skewers | 52 Smoked Scallop & Hummus | 53 Shrimp Taco Cup | 54 Ahi Tuna On Rice Cracker | 55

[Total Minimum Order Two Dozen] [Minimum One Dozen Per Type]

SUSHI | PER EIGHT

California Roll | 55 Spicy Tuna | 53 Salmon & Avocado | 53 Shrimp & Avocado | 53

[Minimum Order Of 100 Pieces] [Minimum Order Of 25 Per Roll]



RECEPTION

BAR/BEVERAGE

PACKAGES TECHNOLOGY

TRAYS | PLATTERS | STATIONS

(Trays & Displays priced per person | Station Attendant Fee For Up To 2 Hours \$75 | \$25 For Each Additional Hour)

- CRUDITÉ DISPLAY WITH DIP
- 5.5 ASSORTED FRUIT DISPLAY WITH YOGURT SAUCE
- SPINACH & ARTICHOKE DIP
- 15 BREADS & SPREADS

Artichoke & Spinach Dip Garlic Hummus Cream Cheese Spread Pita Bread & Sliced Baguettes

16 CHEESE DISPLAY

Camembert, Aged Cheddar, Smoked Gouda, Swiss, Boursin, Brie & Bleu Assorted Crackers & Sliced Baguettes

- 10 ASSORTED MINI CHEESECAKES
- 10 ASSORTED MINI CLASSIC PASTRIES

CARVING STATIONS

Includes; Horseradish, Mayonnaise, Mustard, & Silver Dollar Rolls

44.5 OVEN ROASTED TURKEY

[Serves 50]

49.5 **ROASTED STRIP LOIN OF BEEF**

[Serves 50]

20 PASTA STATION

> Cheese Tortellini, Penne, Pesto Alfredo, Marinara, Parmesan Cheese, & Mushrooms

21 **FAJITA STATION**

> Chicken, Portobello Mushroom, Onions, Peppers, Guacamole, Sour Cream, & Salsa

21 **SLIDER STATION**

> Beef, Grilled Chicken, Grilled Portobello Mushroom, Cheese, Slider Buns, House Made Sauce, & Fries



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BUFFET DINNER

(Buffets Priced For One Hour Of Service. 15 Guest Minimum. \$50 Service Charge For Groups Under 15 People)

PIONEER SQUARE DINNER TABLE

Served With Artisan Breads & Butter, Choice Of Salad. Choice Of Entrees, Choice Of Sides, Choice Of Dessert, Starbucks Coffee & Tazo Teas

SALAD: SELECT ONE

Field Greens With Cranberries, Almonds, Blue Cheese Crumbles, & Balsamic Vinaigrette Dressing

Classic Caesar With Croutons & Parmesan

House Salad With Carrots, Tomatoes, Cucumbers, Croutons, & Ranch Dressing

SIDES: SELECT TWO

Grilled Mixed Vegetables Rice Pilaf Roasted Fingerling Potatoes Garlic Mashed Potatoes

ENTRÉES:

57 SELECT TWO 65 SELECT THREE

Pan Seared Chicken Breast Pan Seared Salmon Grilled Halibut Grilled Skirt Steak Roasted Strip Loin Grilled Eggplant Spinach Ravioli

DESSERT: SELECT ONE

Cheese Cake Carrot Cake Lemon Tart Chocolate Cake Key Lime Pie Cookies & Brownies



LUNCH

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INFO

PLATED DINNER

(Served With Artisan Breads & Butter, Salad, Entree, Dessert, Starbucks Coffee & Tazo Tea Service)

SALAD: SELECT ONE

Field Greens With Cranberries, Almonds, Blue Cheese Crumbles, & Balsamic Vinaigrette Dressing

Classic Caesar With Croutons & Parmesan

House Salad With Carrots, Tomatoes, Cucumbers, Croutons, & Ranch Dressing

DESSERT: SELECT ONE

Cheese Cake Carrot Cake Lemon Tart Tiramisu Chocolate Cake Key Lime Pie

ENTRÉES SELECT UP TO THREE:

Spinach Ravioli | 41 Dill Cream Sauce With Roasted Vegetables

Fried Polenta Cake | 42 Roasted Red Pepper Sauce & Roasted Vegetables

ENTRÉES SELECT UP TO THREE:

Pan Seared Chicken Breast | 43 Artichoke, Oven Dried Tomatoes, & Roasted Fingerling Potatoes

Seared Pork Chops | 48 Hot Applesauce With Wild Rice & Grilled Asparagus

Grilled Halibut | 50 Lemon Chive Sauce, Wild Rice, & Roasted Vegetables

Seared Salmon | 51 Citrus Buerre Blanc, Wild Rice, & Roasted Vegetables

Crab Macaroni & Cheese | 53 Pasta With Roasted Vegetables

New York Strip Loin | 54 Grilled Asparagus & Fingerling Potatoes

Filet Mignon | 60 Bleu Cheese Potatoes & Grilled Asparagus

Duet Filet & Shrimp l 65 Fingerling Potatoes & Grilled Asparagus



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BAR & BEVERAGE

CASH BAR:

Guests Responsible For Own Charges Domestic Beer | 8 Premium Beer | 9 House Liquor | 11 Top Shelf Liquor | 12 House Wine By Glass | 11 House Wine By Bottle | 40

CASH BAR- \$100 Bartender Fee Up To Two Hours, \$25 Per Hour After, Per 1-100 People

HOST BAR:

CHARGES TO MASTER - PER CONSUMPTION

Domestic Beer | 7.5 Premium Beer | 8.5 House Liquor | 10.5 Top Shelf Liquor | 11.5 House Wine By Glass | 10 House Wine By Bottle | 38

HOSTED BAR- \$75 Bartender Fee Up To Two Hours, \$25 Per Hour After, Per 1-100 People

BEVERAGE SELECTIONS

Domestic Beer Budweiser | Bud Light | Coors Light | Miller Lite

PREMIUM BEERS

Heineken | Long Hammer IPA | Sam Adams | Sierra Nevada | Corona | Blue Moon

HOUSE LIQUORS

Jim Beam Bourbon | Dewars Scotch | Smirnoff Vodka | Gordon's Gin | Cuervo Gold Tequila | Bacardi Light Rum

TOP SHELF LIQUORS

Seagram 7 | Beefeater Gin | Absolut Vodka | Sauza Hornitos Tequila | Maker's Mark Bourbon | Captain Morgan Rum

HOUSE WINE

Columbia Crest Chardonnay Hoque Sauvignon Blanc Hogue Merlot Columbia Crest Cabernet Sauvignon



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BRUNCH BAR

CASH BAR:

11 MIMOSA

Sparkling Wine, Orange Juice, & Strawberry Slice

11 CHAMPAGNE

With Strawberry Slice

12 VODKA & JUICE

Vodka With Your Choice Of Orange, Cranberry, Or Grapefruit Juice

13 BLOODY MARY

Vodka, Tomato Juice, Spices, Celery Stick Stick, & Skewed Olive

CASH BAR- \$100 Bartender Fee Up To Two Hours, \$25 Per Hour After, Per 1-100 People

HOST BAR:

10 MIMOSA

Sparkling Wine, Orange Juice, & Strawberry Slice

10 CHAMPAGNE

With Strawberry Slice

11 VODKA & JUICE

Vodka With Your Choice Of Orange, Cranberry, Or Grapefruit Juice

12 BLOODY MARY

Vodka, Tomato Juice, Spices, Celery Stick Stick, & Skewed Olive

HOSTED BAR- \$75 Bartender Fee Up To Two Hours, \$25 Per Hour After, Per 1-100 People



RECEPTION

BAR/BEVERAGE

PACKAGES TECHNOLOGY

PACKAGES

72 PACKAGE FOR LESS THAN 15 ATTENDEES

BREAKFAST (SELECT ONE)

- Courtyard Continental
- Healthy Choice

MID-MORNING BEVERAGE SERVICE Starbuck's Coffee, Tazo Teas, Assorted Pepsi Sodas & Bottled Water

LUNCH (Select One)

- Sandwich Choice Lunch
- Barbeque
- Alaska Salad Bar

AFTERNOON BREAK Assorted Pepsi Sodas, Bottled Waterater, Starbuck's Coffee & Tazo Teas

Select One:

- Brownies & Cookies
- Mixed Nuts
- Veggie Sticks & Dip
- Fresh Cut Fruit

86 PACKAGE FOR MORE THAN 15 ATTENDEES

BREAKFAST (SELECT ONE)

- All American
- Deluxe Continental

MID-MORNING BEVERAGE SERVICE Starbuck's Coffee, Tazo Teas, Assorted Pepsi Sodas & Bottled Water

LUNCH BUFFET (Select One)

- 2nd Ave Deli
- Pike's Place Salad Bar
- Taste Of Venice
- Carribean
- Flavor Of Yucatan
- Pacific Northwest

AFTERNOON BREAK

Assorted Pepsi Sodas, Bottled Waterater, Starbuck's Coffee & Tazo Teas

Select One:

- Sweet & Savorv
- Afternoon Pick Me Up
- Fresh Cut Fruit & Veggie Sticks & Dip



BREAKS

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PRESENTATION

- 70 FLIP CHARTS Stand, 25"x30" Paper, Four Markers
- 85 SELF ADHESIVE FLIP CHART Stand, 25"x30" Paper, Four Markers
- 15 FLIP CHART EASEL
- 65 WHITE BOARD 25"x30"Board, 4 Makers
- 150 POLYCOM CONFERENCE PHONE
- 75 DVD/VHS PLAYER

250 DESKTOP/LAPTOP

The Hotel Offers Complimentary Wireless Internet In All Meeting Rooms Up To A Speed Of 1.5 MBPS. Wired Internet & Higher Speeds/ Dedicated Lines Are Subject To A Set Up Fee

All Equipment Pricing Includes Technician Set Up & Assistance

160 BASIC PRESENTATION SUPPORT PACKAGE

Projection Screen Up To 8', AV Cart, Power, & Cords For Presenter

225 ALASKA BALLROOM PRESENTATION SUPPORT PACKAGE

10' Cradle Screen, AV Cart, Power, & Cords For Presenter

400 VIDEO DISPLAY PACKAGE

55" LCD Monitor On Rolling Floor Stand, Computer Hook Up, Power & Cords For Presenter *Only Available In Select Meeting Rooms*

575 BASIC PRESENTATION PACKAGE

4,000 Lumens LCD Projector & Projection Screen Up To 8', AV Cart, Power & Cords For Presenter

ALASKA BALLROOM PRESENTATION PACKAGE

Option 1 or 2 with AV Cart, Power, & Cords For Presenter

575 OPTION 1

4,000 Lumens LCD Projector, 10' Cradle Screen

1095 OPTION 2

9,000 Lumens LCD Projector & 10' Cradle Screen or 6'x10' Fast Fold Screen, & Short Throw Lensing



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POWER & SOUND

POWER

Power Pricing Includes:

Extension Cords & Power Strips Taping & Securing All Wires

Room Set Up	# of PPL	Price
Conference	0-10	10
	11-15	20
	16-20	30
U-Shape	0-6	20
	7-18	30
	19-26	40
	27-40	50
	40+	70
Rounds	Rounds of 6	20/Round
	Rounds of 8/10	25/Round
Schoolroom	Advance Order	7/per person
	<24HR Notice	10/per persor

Single Power Strip | 10 Additional Power Drops | 50

SOUND

COMPUTER SOUND PATCH

Available In Most Rooms

IPOD MUSIC SOUND PATCH

Available In Most Rooms

190 WIRED SOUND PACKAGE

Wired Microphone 4 Channel Mixer House Sound Patch

280 WIRELESS SOUND PACKAGE

Wireless Microphone (Handheld Or Lavaliere Lavaliere) 4 Channel Mixer House Sound Patch

Additional Items

Wired Mic | 50 Wireless Mic | 175 4 Channel Mixer I 50 8 Channel Mixer I 100 18 Channel Mixer I 100



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LIGHTING & ACCESSORIES

500 UPLIGHTS

6 Lights

Includes Any Two Color Program

250 HOLIDAY GOBOS

Snowflake, Snowmen, Stars & More Upon Request

Includes: Gobo, LED Leko & Light Tree

PIPE & DRAPE | 20 PER FT. (LINEAR)

20' WHITE OR BLACK

DANCE FLOOR OR STAGE

Please Request Through Event Management With Size Needed. Additional Rental Cost Applies. 15/PP **EXECUTIVE BOARDROOM PACKAGE**

FOR MEETING WITH 20 OR

LESS ATTENDEES

Leather Executive Boardroom Chairs

8"x11.5 x11.5" Note Pads

Voss Bottled Water

EXECUTIVE BOARDROOM CHAIRS 10/PP

FOR MEETING WITH 20 OR

LESS ATTENDEES



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IDENTIFICATION OF MEETING

If your group is to be identified by a name or division other than that which is stated on the contract, please notify your Event Manager so that the Hotel may accurately post your event.

BILLING

A customary 22% taxable service charge and applicable 10.1% sales tax will be added to the cost of all food and beverage, room rental, and audio visual charges. An estimate of charges prior to your event is available upon request from your Event Manager.

MINIMUM REVENUE GUARANTEE

The minimum revenue guarantee is a dollar amount that you contractually agree to spend at the Hotel for your event. Unless, otherwise contracted, minimum revenue guarantees do not include service charge and state sales tax. Unless otherwise contracted, your food, beverage, and bar sales, will apply towards satisfying the minimum revenue guarantee.

MENU PLANNING

Current prices are indicated on the enclosed menus and are subject to change without notice. We will make every effort to adjust menus to conform to religious & dietary preferences. The final details of your event are to be submitted to your event manager at least five(5) business days prior to your event so that our entire staff may prepare to accommodate your needs.

OUTSIDE FOOD & BEVERAGE

No food and beverage, alcoholic or otherwise, shall be brought into the Hotel by patrons or attendees from outside sources without special permission of the Hotel. The Hotel reserves the right to make a charge for such services.

DAMAGES

It is the responsibility of the patron to assume full responsibility for any damages to the Hotel property caused by the patron, their guests or the agents of the patron, i.e. bands, display companies, vendors, etc.

GUARANTEE

Attendance must be confirmed three (3) business days (Monday-Friday) prior to the event. This number will be considered your guarantee for billing purposes. If a guarantee is not provided, your expected number of guests will be the guarantee three (3) business days prior.



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AUDIO VISUAL

Services are provided by Service Solutions. Orders may be placed through your Event Management representative. Outside audio visual companies are welcome, however, events will be subject to facility charges based on the event space being utilized.

OUTSIDE VENDORS

All outside vendors, such as florists, production and entertainment companies, lighting, sound and audio visual companies must contact Event Management to review their arrangements at least 72 business hours in advance of your event. All vendors must comply with Marriott's liability insurance and waiver requirements. When contacting with your vendor, please inform them that fog machines and open flames are prohibited. Please also verify power needs as there may be additional costs involved that you or your vendor will be responsible for.

CANCELLATION

If you should find it necessary to cancel your event, you will be held responsible for expenses incurred by the Hotel in preparation for your event.

SHIPPING

To assure efficient handling and storage of materials, we suggest that you notify your Event Manager of your requirements in advance. As storage space is limited, please have your packages delivered within seventy two (72) hours of your function date. Please label all packages with the name of the person to receive the package, date of event and the group name.

LINEN

For morning or afternoon events, complimentary table linens are available in champagne with burgundy napkins. For evening events our standard table linen is black with burgundy napkins. Additional color selections are available in both table linen and napkins at an additional charge.

DECORATIONS

Arrangements for floral centerpieces and theme props may be made through your Event Management representative. All decorations, especially those incorporating candles, must meet with the approval of the Seattle Fire Department. The Hotel will not permit the affixing of anything to the walls, floor or ceiling of your event space. Fog machines, open flames and confetti are prohibited.



BRFAKS

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VALET PARKING INFORMATION

No Self Park Available

Available Valet Station Located In Front Of Hotel On East Side Of 2nd Avenue

EVENT PARKING

\$20.00 + Tax Per Car Attending Hotel Events

OVERNIGHT PARKING

\$47.00 Inclusive of Tax Per Car

Contact your event manager to arrange parking charges to your master bill

STANDARD HOURLY RATE

0 - 1 Hour	\$ 19
1 - 2 Hour	\$23
Each Additional Hour	\$4

(Parking is subject to applicable state & local taxes)

GETTING TO & FROM THE AIRPORT

SEATTLE TRANSIT LINK LIGHT RAIL

- \$3.25 Each Way Per Person
- Takes About 40 Minutes
- Hotel Is Located Next To Pioneer Square Station, With Entrances At 3rd & Cherry & 2nd & James

Please contact front desk or valet desk to arrange:

TAXIS

Average Of \$40 40-\$50

TOWN CAR

\$40 To Airport

(Taxis & town car pricing subject to change without notice)

GROUP BUSES OR SHUTTLES

Contact your event manager for more information