

# EXPLORE OUR FLAVORS



## WELCOME TO A REFRESHING APPROACH TO EVENTS

Whether you're planning a business meeting, family reunion or wedding rehearsal, having plenty of options and personalized attention can turn any occasion from special to spectacular. With our dedicated hospitality team standing by, we'll help you discover new ideas, provide on-site services, and make planning your event easier. From flexible meeting spaces, tasty and innovative catering, and audiovisual services, our expert staff can provide anything your event needs.

We look forward to planning something together soon.

The Courtyard® Events Team

# BREAKFAST





# BREAKFAST

## 12 JUMP START CONTINENTAL

Seasonal fresh fruit bowl with berries  
 Assorted Danish Pastries and Muffins  
 Chilled orange and cranberry juices  
 Freshly brewed regular and decaffeinated coffee  
 Assorted traditional and herbal teas

## 12 THE ALL AMERICAN

Plated Scrambled eggs  
 Choice of Applewood smoked bacon or Sage chicken sausage  
 Breakfast potatoes  
 Freshly Baked Muffin with Butter and Jam  
 Orange Juice  
 Freshly brewed regular and decaffeinated coffee, Assorted traditional and herbal teas

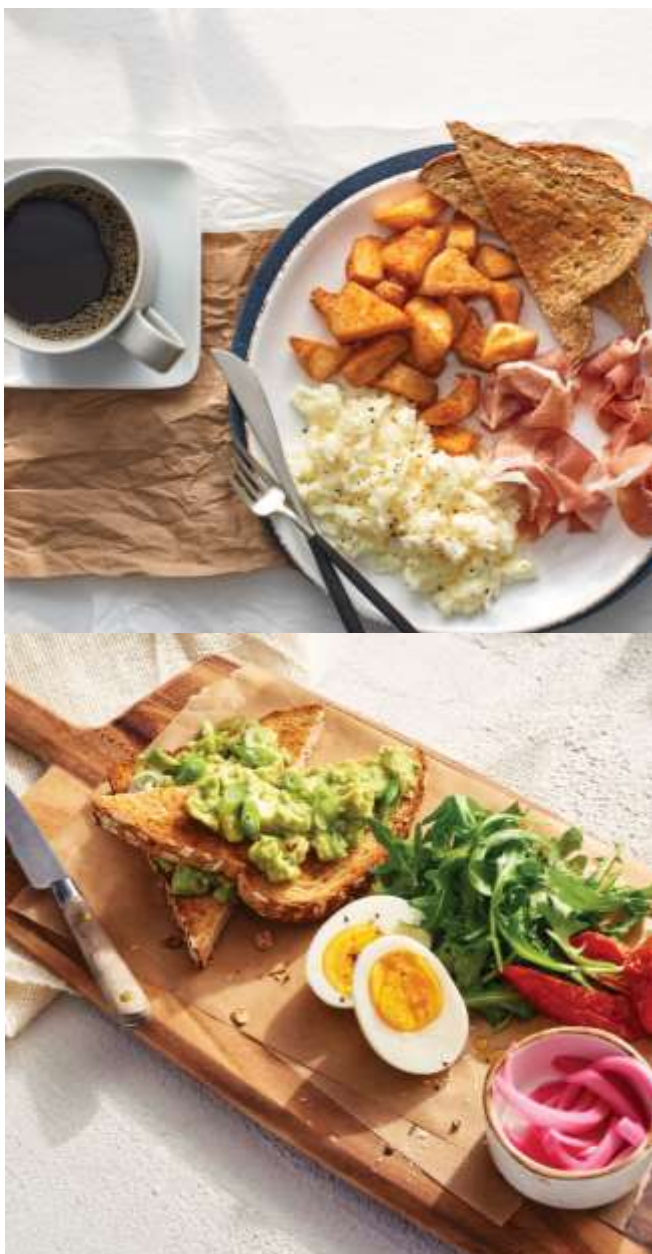
## 16 THE HEALTHY START CONTINENTAL

Seasonal fresh fruit bowl with berries  
 Assorted Danish pastries and Muffins  
 Hearty Oatmeal with brown sugar, dried cranberries, raisins and candied walnuts  
 Assorted Yogurts  
 Chilled orange and cranberry juices  
 Freshly brewed regular and decaffeinated coffee  
 Assorted traditional and herbal teas

## 16 BANANA BREAD FRENCH TOAST

Plated Sliced banana bread dipped in French toast custard and griddled until golden. Topped with candied walnuts, sliced banana, ricotta cheese and served plated with maple syrup.  
 Choice of Applewood Smoked Bacon or Sage chicken sausage  
 Orange Juice, Freshly brewed regular and decaffeinated coffee, Assorted traditional and herbal teas

# A GOOD BREAKFAST INSPIRES A GREAT MORNING



## 16 THE BRASS CITY BUFFET

Seasonal fresh fruit bowl with berries

Scrambled eggs

Applewood smoked bacon

Golden pork sausage links, breakfast potatoes

Includes a selection of Danish pastries and muffins

Assorted chilled juices

Freshly brewed regular & decaffeinated coffee

Assorted traditional and herbal teas

25 guest minimum

## 18 THE DOWNTOWN BREAKFAST BUFFET

Seasonal fresh fruit bowl with berries

Scrambled eggs

Applewood smoked bacon and golden pork sausage links, breakfast potatoes

Hearty Oatmeal with brown sugar, dried cranberries, raisins, candied walnuts

Includes a selection of Danish pastries and muffins

Assorted chilled juices

Freshly brewed regular & decaffeinated coffee

Assorted traditional and herbal teas

25 guest minimum

## 23 CONNETICUT COUNTRY BREAKFAST BUFFET

Seasonal fresh fruit bowl

Greek yogurt, granola, berries and honey

Scrambled eggs

Applewood smoked bacon

Golden pork sausage links

Blueberry-pecan French toast casserole with local maple syrup

Includes a selection of Danish pastries and muffins

Assorted chilled juices

Freshly brewed regular & decaffeinated coffee

Assorted traditional and herbal teas

25 guest minimum

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# BREAKS





# MORNING AND AFTERNOON BREAKS

## 7 THE DONUT SHOP

Delicious donuts assortment  
Freshly brewed regular & decaffeinated coffee  
Assortment of traditional and herbal teas

## 7 THE COOKIE MONSTER

Assortment of freshly baked cookies  
Freshly brewed regular & decaffeinated coffee  
Assortment of traditional and herbal teas

## 9 THE BAVARIAN BREAK

Hot pretzels  
Cheese, mustard and caramel dips  
Assorted soft drinks

## 6 WHOLESOME START

Individual fresh fruit smoothie shots  
Fresh whole fruit of the season  
Assorted granola bars

## 7 THE HEALTH NUT

Fresh whole fruit  
Trail mix and nuts  
Assorted sparkling water

## 8 THE BIG DIPPER

Tortilla chips  
Pita chips  
Potato chips  
Hummus  
Ranch dip  
Salsa  
Assorted soft drinks

## 9 AT THE MOVIES

Freshly popped popcorn  
Assorted candy bars  
Assorted soft drinks

# LUNCH







# LUNCH BUFFETS

## 21 THE SOUP AND SALAD

Creamy tomato or chicken noodle soup  
 Fresh garden salad, Mediterranean bowtie pasta salad  
 Albacore tuna salad, cranberry-walnut chicken salad  
 Breads and rolls, Assorted sweets, Iced tea and lemonade  
 35 guest minimum

## 23 THE TASTE OF ITALY

Caesar salad, garlic knots, sausage and peppers  
 Chicken parmesan, penne a la vodka, mini tiramisu  
 Iced tea and lemonade  
 35 guest minimum

## 24 THE TRADITIONAL

Mixed greens garden salad, soft dinner rolls  
 Market vegetable, Creamy mashed potatoes or Rice pilaf  
 Choice of 2 entrees:  
 Chicken Picatta, Chicken roulade, Beef tips,  
 Tortilla crusted tilapia with pineapple salsa, Eggplant rollatini  
 Chefs selection of assorted mini desserts  
 Iced tea and lemonade  
 35 guest minimum

## 23 THE BISTRO SANDWICH BOARD

Assorted Sandwiches. Choice of 3:  
 Roast beef with horseradish mayo, lettuce, tomato  
 Turkey, Bacon and Cheddar with Honey Mustard  
 Smoked Ham with swiss, spicy mustard, lettuce, tomato  
 Cranberry-walnut Chicken salad  
 Albacore Tuna Salad  
 Fresh veggie with herbed-garlic cream cheese

Served with:  
 Mediterranean bowtie pasta salad  
 Fresh garden salad, Pickles, bags of chips  
 Assorted sweets  
 Iced tea and lemonade  
 35 guest minimum

## 24 THE WOODBURY

Mixed greens garden salad, Creamy Cole slaw  
 Cast iron Fried chicken, Smoky baked beans  
 Macaroni and Cheese  
 Cornbread with honey butter, Assorted sweets  
 Iced tea and lemonade  
 35 guest minimum

COURTYARD® BY MARRIOTT  
 WATERBURY DOWNTOWN  
 63 Grand Street | Waterbury, CT 06702  
 203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
 BY MARRIOTT

# A MIDDAY REFRESH



## CLASSIC PLATED LUNCHE

Your choice of 2 entrée selections

24 **HERB ROASTED AIRLINE CHICKEN BREAST**  
Quinoa brown rice pilaf, Market vegetables,  
Mustard-Rosemary jus

22 **CLASSIC CHICKEN PICATTA**  
Rice Pilaf  
Market Vegetable

28 **SLOW ROASTED STEAK**  
Whipped Potatoes  
Market Vegetable

28 **PAN SEARED SALMON FILET**  
Fingerling Potatoes  
Sautéed Green Beans

26 **HORSERADISH CRUSTED COD**  
Whipped Potatoes  
Market Vegetable

22 **VEGAN TOFU RAVIOLI**  
Broccolini  
Roasted Tomatoes

21 **EGGPLANT ROLLATINI**  
Penne Pasta  
Marinara

23 **RIGATONI A LA VODKA**  
With sausage and broccoli

21 **ROASTED VEGETABLE PASTA**  
Cream Sauce

### ALL CLASSIC LUNCHE INCLUDE

Choice of Fresh green salad, Seasonal salad or Caesar salad

Dinner rolls and butter

Choice of dessert

Lemon cream cake, Black forest cake, Strawberry layer cake

Iced tea and lemonade

Freshly brewed regular & decaffeinated coffee

assortment of traditional and herbal teas

20 guest minimum

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# BISTRO LUNCH CLASSICS



## 18 BOXED LUNCH

All boxed lunches are packaged with individual bags of potato chips, condiments, freshly baked cookies,

Bottled water and soft drinks

Choose up to three options:

Roast beef, swiss cheese, lettuce and tomato

Turkey, bacon, cheddar, lettuce and tomato

Ham, swiss cheese, lettuce and tomato

Herbed cream cheese, fresh veggies

## 18 THE BISTRO CHOICE

Perfect for small Groups

A selection of menu items from The Bistro including

Sandwiches/Salads, desserts and beverages. Menus are placed in the meeting room in the morning, and picked up by 10:30 a.m. Guests choose their own selections and meals are delivered at the guest's chosen time. 15 guest maximum

## THE BISTRO CHOICE PLUS

A selection of menu items from The Bistro Preordered for your guests

## 24 SEASAME GINGER SALMON BOWL

Soy glazed, edamame, broccolini, almonds,  
Sesame-ginger vinaigrette over quinoa and brown rice

## 24 ROASTED HERB CHICKEN BREAST

Roasted broccolini and lemon dressed arugula

## 17 INDIVIDUAL CHICKEN POT PIE

Roasted chicken, vegetables and herbs  
Topped with flaky pie crust, lemon dressed arugula

## 24 SPICY RIGATONI A LA VODKA

Rigatoni with classic vodka sauce  
Crushed red chili, parmesan cheese

## 30 CHIMICHURRI STEAK

Grilled NY strip steak with spicy herb sauce  
Fingerling potatoes, tomatoes and wilted kale

## 30 PAN SEARED SALMON FILET

Warm green beans, olives,  
Fingerling potatoes, mustard vinaigrette

## 17 MEDITERRANEAN GRAIN BOWL

Quinoa brown rice, lemon vinaigrette, arugula  
Grilled chicken, almonds, goat cheese

## THE BISTRO CHOICE PLUS MENU INCLUDES

Iced tea, lemonade

Choice of Dessert

Classic carrot cake, Chocolate layer cake, Key lime pie

15 guest maximum

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# BUNDLE AND SAVE



## 45 ALL DAY MEETING PACKAGE

Includes your choice from the following:

### BREAKFAST

- Jump Start
- The Brass City
- The Downtown Breakfast
- The Healthy Start
- The All American

### MID MORNING COFFEE REFRESH

Freshly brewed Coffee and Assorted Teas

### LUNCH BUFFET

- The Soup and Salad
- The Taste of Italy
- The Bistro Sandwich Board
- The Woodbury
- The Traditional
- Boxed Lunch
- The Bistro Choice

### AFTERNOON BREAK

- Wholesome Start
- The Health Nut
- At the Movies
- The Donut Shop
- The Cookie Monster
- The Big Dipper
- Bavarian Break

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# RECEPTION



# COCKTAIL HOUR



## 4.5 CHEESE AND FRUIT DISPLAY

Assorted cheese, melon, grapes and crackers

## 5 CRUDITE

Selection of seasonal vegetables with spinach and ranch dips

## 5 SPREADS AND BREADS

Garlic hummus, Tomato bruschetta, Olive tapenade and Rosemary olive oil white bean dip, served with assorted sliced baguettes, crostini and pita chips

## 5.5 ANTIPASO

Cheeses and Italian style meats with olives, Roasted peppers, Artichoke hearts, Crackers and breads

## 12 SLIDERS BAR

Choice of Three:

Angus burger, cheddar cheese, tomato, garlic aioli

Turkey burger, roasted red pepper sauce, Monterey jack Buffalo chicken, blue cheese dressing, slaw

Falafel, tomato, tzatziki sauce

Atlantic salmon cake, cole slaw, tartar sauce

## 12 SHRIMP COCKTAIL

Jumbo shrimp with classic cocktail dipping sauce, lemon

## HORS D'OEUVRES

Per 50 pieces – Option of Stationed or Passed

### 100 Spanakopita

Spinach and feta cheese

### 100 Asiago Chicken Puff

Savory puff pastry, Chicken chunks, Shredded cheese

### 100 Reuben Spring Roll

Corned Beef, Sauerkraut

### 100 Smoked Gouda Arancini

Sicilian risotto Balls

### 100 Wasabi Crab Bites

Fried crab and wasabi

### 100 Cocktail Meatballs

Bourbon BBQ or Sweet and Spicy

### 100 Lemon Grass Chicken Brochette

Chicken Breast Skewers

### 100 Mini Quiche

Country French, Garden Veggie, Broccoli Cheese, Three Cheese

### 100 Vegetarian Thai Spring Rolls

Veggies, Bean Thread, Thai seasonings

### 125 Olive Pepperoni and Mozzarella Bites

Fresh mozzarella, pepperoni, green olive skewer

### 125 Five Spice Turkey Meatball Bites

Turkey, five spice, bell pepper, pineapple

### 125 Asparagus and Asiago Filo

Flaky filo pastry, asparagus spear, asiago cheese

### 150 Scallops Wrapped in Bacon

Tender scallop, crisp bacon skewer

### 150 Caprese Skewer

Fresh mozzarella, grape tomato, fresh basil

### 150 Coconut Shrimp

Crispy coconut/panko crusted fried shrimp

### 150 Silver Dollar Crab Cakes

Crab, old bay seasoning, remoulade

### 150 Beef Mushroom Pastry

Beef Tenderloin, Mushroom duxelles, flaky pastry



# ACTION STATIONS

## 7 PASTA PRONTO

Choice of 2 - Penne, Rigatoni, Farfalle, Tortellini  
 Choice of 2- Carbonara, Marinara, Bolognese,  
 Alfredo, A la vodka  
 Accompanied by grated parmesan cheese  
 crushed red pepper flakes, Italian bread

## 8 ORIENTAL EXPRESS

Stir fried chicken and Asian blend vegetables  
 Sesame ginger beef and broccoli  
 Accompanied by fried rice and white rice  
 Crispy noodles, fortune cookies

## 10 STREET TACOS

Carne asada, Chicken and blackened tilapia served with  
 soft tortillas, Pico de gallo, Pineapple salsa, Sweet onion  
 Chopped cabbage, Pickled jalapenos, Lime crema

## 7 APPLEWOOD SMOKED HAM

Pineapple relish, Dijon mustard, petite rolls

## 8 HERB ROASTED TURKEY BREAST

Cranberry mayo, honey mustard, petite rolls

## 9 SLOW ROASTED TOP ROUND OF BEEF

Horseradish sauce, Dijon mustard, petite rolls

## 13 HERBED TENDERLOIN OF BEEF

Horseradish sauce, Dijon mustard, petite rolls

Minim of 40 Guest for all Stations. Action stations are  
 based on 60 minutes of continuous service. \$50.00  
 Attendant Fee Applies

# DINNER



COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT



# DINNER BUFFETS



## 25 BANTAM LAKE

BBQ chicken drumsticks and thighs,  
Pulled pork, classic potato salad

Mixed greens salad with buttermilk ranch dressing, Braised collard greens, jalapeno-cheddar cornbread Strawberry shortcake bar

Iced Tea

Freshly brewed regular & decaffeinated coffee Assortment of traditional and herbal teas

Minimum 30 Guests

## 28 THE DOWNHOME

Spinach salad with mushrooms, red onions and bacon vinaigrette,  
Creamy cole slaw

Cast iron fried chicken, Smoky baked beans

Macaroni and cheese,

Cornbread with honey butter

Banana pudding

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Minimum 30 Guests

## 32 THE CLASSIC

Mixed greens garden salad, soft dinner rolls, market vegetable,  
Creamy mashed potatoes or Rice Pilaf

Choice of 2 entrees:

Chicken Picatta, Chicken roulade, Beef tips,

Tortilla crusted tilapia with pineapple salsa,

Eggplant rollatini, vegan tofu ravioli,

Rigatoni with sausage and spinach

Chefs selection of assorted mini desserts

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Minimum 30 Guests

# DINNER BUFFETS



## 34 BANK STREET

Caprese Salad, Classic Caesar Salad, Garlic knots  
Green beans with garlic and roasted peppers

Choice of one:

Rosemary Roasted Potatoes or  
Penne with broccoli, olive oil and garlic

Choice of two:

Chicken Parmesan  
Tilapia with Olives and Tomatoes  
Beef Braciolo braised in tomato sauce

Italian Pastries

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Minimum 30 Guests

## 36 THE PALACE

Seasonal salad blood orange vinaigrette  
Dinner rolls with whipped butter

Choice of one:

Gruyere potato gratin  
Quinoa brown rice pilaf  
Whipped orange scented sweet potatoes

Choice of two:

Slow roasted sliced beef sirloin red wine shallot demi glace  
Creamy boursin & asparagus stuffed chicken, rosemary au jus  
Seafood stuffed baked jumbo shrimp

Market Vegetable

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Buffet dessert selection

Minimum 30 Guests

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# A MEAL BRINGS PEOPLE TOGETHER



# PLATED DINNER

## 29 THE CLOCKTOWER

Choose Fresh garden or Caesar salad

Choice of two entrees:

Chicken picatta, Slow roasted sliced steak red wine mushroom demi glace,

Tortilla crusted tilapia with pineapple salsa

Vegan option: Tofu ravioli with broccolini, olive oil, garlic, roasted tomatoes

Choose: Oven roasted red potatoes or rice pilaf

Market vegetable

Dinner rolls and butter

Chef's Choice of Dessert

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Third entrée: add \$3

## 34 THE OVERLOOK

Choose fresh garden or Caesar salad

Choice of two entrees:

Grilled petite sirloin chimichurri,

Oven roasted wild caught cod tomato bruschetta,

Seared salmon filet maple mustard sauce,

Boursin and asparagus stuffed chicken, rosemary jus

Choose: Wild mushroom risotto or sour cream chive whipped potatoes

Market vegetable

Dinner rolls and butter

Chef's Choice of Dessert

Iced Tea

Freshly brewed regular & decaffeinated coffee

Assortment of traditional and herbal teas

Third entrée: add \$4



# PLATED DINNER

## THE MATTATUCK

1st Course: Fresh seasonal salad blood orange vinaigrette  
 2nd Course: Choose one:  
 Six cheese gocce wild mushroom cream sauce or  
 Heirloom tomato basil burrata bruschetta

Main Course: Choice of two

**38 HERBES DE PROVENCE ROASTED AIRLINE CHICKEN BREAST**  
 roasted garlic mashed potatoes, haricot vert shallot butter

**52 TENDERLOIN OF BEEF**  
 boursin whipped potatoes, roasted asparagus

**43 ROASTED PORK TENDERLOIN**  
 apple bourbon compote, sweet and Yukon gold potato gratin, gingered carrot puree

**45 PAN SEARED SALMON FILET**  
 tomato olive vinaigrette, roasted fingerling potatoes, pole bean medley

**29 TOFU RAVIOLI**  
 with broccolini, olive oil, garlic, roasted tomatoes (vegan)

Duets:  
**62 BEEF TENDERLOIN MEDALLION, CRAB CAKE**  
 grilled asparagus, whipped potatoes, béarnaise & cabernet demi

**56 CHICKEN ROULADE, GRILLED JUMBO SHRIMP (3)**  
 prosciutto, spinach, provolone, red pepper & parmesan risotto, steamed haricot verts

Dessert Options: Lemon cream cake, Black forest cake, Strawberry layer cake  
 Dinner rolls and butter  
 Iced Tea, Freshly brewed regular & decaffeinated coffee  
 Assortment of traditional and herbal teas

# BAR



# BAR AND BEVERAGES



## OPEN BAR OPTIONS

- 8 BLOODY MARY AND MIMOSA OPEN BAR  
per person for the first hour
- 14 WELL OPEN BAR  
per person for the first hour
- 18 PREMIUM  
per person for the first hour
- 22 TOP SHELF  
per person for the first hour
- 2 ADDITIONAL OPEN BAR HOURS  
Extend your open bar at only an additional \$2 per hour

## CASH OR HOST BAR DRINK PRICING

You or your guests are responsible for purchasing

- 6 WELL LIQUORS
- 7 PREMIUM LIQUORS
- 9 TOP SHELL LIQUORS
- 5 DOMESTIC BEER
- 6 IMPORTED BEER
- 7 CRAFT BEER 12oz
- 8 CRAFT BEER 16oz
- 9 CRAFT BEER DIPA 16oz and Specialties
- 6 HOUSE WINE
- 2 SODA
- 13 PLATINUM LIQUORS

The pricing listed is per drink. A minimum of \$250.00 in sales applies.

## ADDITIONAL BEVERAGE OPTIONS

- 75 BARTENDER FEE  
A \$75.00 Bartender fee applies  
per 75 guests for all bars
- 3 SODA BAR
- 50 SODA BAR ATTENDANT
- 3 ASSORTED CANEED SODAS
- 6 MIMOSAS
- 6 BLOODY MARYS
- 3.5 COFFEE AND TEA

# SIP, SAVOR AND TOAST THE DAY



## WELL BAR

Gin:	Barton
Vodka:	Barton
Bourbon:	McCormick
Tequila:	Montezuma Silver
White Rum:	Barton
Scotch:	McCormick
Beer:	Coors Light, Miller Lite, Bud Light, Budweiser, Michelob Ultra
Wine:	White Zinfandel, Chardonnay, Cabernet Sauvignon, Pinot Grigio, Pinot Noir

## PREMIUM BAR

Gin:	Barton, Beefeater
Vodka:	Barton, Tito's
Bourbon:	McCormick, Jim Beam
Tequila:	Montezuma Silver, Jose Cuervo
White Rum:	Barton, Bacardi
Spiced Rum:	Captain Morgan
Scotch:	McCormick, Dewars
Beer:	Coors Light, Miller Lite, Bud Light, Budweiser, Michelob Ultra, Heineken, Amstel, Corona Extra, Corona Light
Wine:	White Zinfandel, Chardonnay, Cabernet Sauvignon, Pinot Grigio, Pinot Noir

## TOP SHELF BAR

Gin:	Barton, Beefeater, Tanqueray
Vodka:	Barton, Tito's, Grey Goose
Bourbon:	McCormick, Jim Beam, Makers Mark
Tequila:	Montezuma Silver, Jose Cuervo, Patron
White Rum:	Barton, Bacardi
Spiced Rum:	Captain Morgan
Scotch:	McCormick, Dewars, Johnnie Walker Black
Beer:	Coors Light, Miller Lite, Bud Light, Budweiser, Michelob Ultra, Heineken, Amstel, Corona Extra, Corona Light, Stella Artois, Guinness Draught, Blue Moon, Belgian White, Sam Adams Boston Lager, Sam Adams Seasonal, Sierra Nevada Pale Ale. Also features a rotating selection of craft Beer including an IPA, Pale Ale, Wheat and Lager
Wine:	White Zinfandel, Chardonnay, Cabernet Sauvignon, Pinot Grigio, Pinot Noir

## SPECIALTY PLATINUM LIQUORS

Hennessey, Hendricks, Woodford Reserve, Glenlivet, Glenfiddich

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# TECHNOLOGY



COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT





# TECHNOLOGY BUNDLES

- 60    **PRESENTERS PACKAGE**  
8' Screen, AV table, extension cord, power strip
- 150    **SOUND SYSTEM ONLY**  
House Sound System
- 225    **SOUND SYSTEM PACKAGE**  
One Wireless Microphone and Sound Package
- 250    **TV PACKAGE**  
55" TV, DVD Player, HDMI Ports
- 250    **PROJECTOR PACKAGE**  
LCD projector, 8' tripod Screen, AV table, extension cord, power strip
- 450    **COMPLETE PACKAGE**  
LCD projector, 8' projection screen, AV table, Sound Package, One Wireless Microphone, Extension cord, Power strip
- 625    **THE WORKS**  
*Recommended for large events over 100.*  
2 LCD projectors, 2- 8' projection screens, AV table, Sound Package, One Wireless Microphone, 1 Wireless Lavalier, Extension cord, Power strip

## ACCESSORIES

- 125    WIRELESS MICROPHONE
- 125    WIRELESS LAVALIER
- 150    SOUND SYSTEM
- 55    EIGHT FOOT SCREEN
- 200    LCD PROJECTOR
- 79    DRY ERASE BOARD
- 20    SLIDE ADVANCER LASER
- 20    EASEL
- 39    FLIPCHART WITH MARKERS
- 5    POWER STRIP
- 10    EXTENSION CORD
- 65    POLYCOM PHONE
- 300    STATIC IP ADDRESS
- 350    UPLIGHTING

# EVENT SPACE



COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# EVENT SPACE SPECIFICATIONS



**1200 GRAND BALLROOM**  
maximum 340 guests

**450 SALON A**  
maximum 120 guests

**450 SALON B**  
maximum 120 guests

**450 SALON C**  
maximum 120 guests

**900 CLOCKTOWER**  
maximum 290 guests

**450 SALON 1**  
maximum 140 guests

**450 SALON 2**  
maximum 49 guests

**250 EXECUTIVE BOARDROOM**  
maximum 8 guests

**250 WATERBURY ROOM**  
maximum 25 guests

	DIM. (L X W)	AREA(FT <sup>2</sup> )	HEIGHT	BANQ.	THTR.	CONF.	REC.	CLASS	U-SHAPE	H SQ.	DINNER DANCE
GRAND BALLROOM	52.0' x 72.0'	3,744	13.0'	340	340	xx	350	225	N/A	N/A	270
SALON A	24.0' x 52.0'	1,248	13.0'	100	120	42	120	75	40	40	70
SALON B	24.0' x 52.0'	1,248	13.0'	100	120	42	120	75	40	40	70
SALON C	24.0' x 52.0'	1,248	13.0'	100	120	42	120	75	40	40	70
CLOCKTOWER BALLROOM	38.0' x 71.0'	2,698	13.0'	250	290	N/A	250	150	N/A	N/A	200
SALON 1	36.0' x 38.0'	1,368	13.0'	80	140	42	100	60	40	40	60
SALON 2	35.0' x 38.0'	1,330	13.0'	49	49	42	49	49	40	40	49
WATERBURY ROOM	20.0' x 25.0'	488	9.0'	20	40	24	25	24	20	20	N/A
EXECUTIVE BOARDROOM	13.0' x 22.0'	330	9.0'	N/A	N/A	8	N/A	N/A	N/A	N/A	N/A

COURTYARD® BY MARRIOTT  
WATERBURY DOWNTOWN  
63 Grand Street | Waterbury, CT 06702  
203.596.1000 [Marriott.com/hvncy](http://Marriott.com/hvncy)

**COURTYARD®**  
BY MARRIOTT

# PREFERRED VENDORS

## TRANSPORTATION

Premier Limousine

Web: [www.premierlimo.com](http://www.premierlimo.com)

Phone: (860) 578.0768

B + B Transportation

Web: [www.bandbtrans.com](http://www.bandbtrans.com)

Phone: (203) 393-9750

## ENTERTAINMENT

FC Music Productions

Web: [www.Fcmusic.net](http://www.Fcmusic.net)

Francesco@fcmusic.net

Phone: 1.888.503.6465

## SALON

I.O.B Blow Dry Bar and Lash Boutique

28 Center Street Waterbury

Web: [www.bandbtrans.com](http://www.bandbtrans.com)

Phone: (203) 525-9969

Email: [imagesofbeauty@icloud.com](mailto:imagesofbeauty@icloud.com)

## PHOTOGRAPHER

Uniquely Yours Photography

Web: [www.uniquelyyoursphoto.com](http://www.uniquelyyoursphoto.com)

Email: [tina@uniquelyyoursphoto.com](mailto:tina@uniquelyyoursphoto.com)

Phone: (203) 596-7226

## BAKERY

Edible Dreams

Web: <http://www.edibledreamscakes.com>

Phone: 203-632-9820

## FLORIST

O'Rourke & Birch

170 Freight St. Ste B1, Waterbury CT

Web: [www.orourkeandbirchflorist.com/](http://www.orourkeandbirchflorist.com/)

Phone: (203) 756-7857

# CONSIDERATIONS

**DEPOSITS:** A minimum predetermined deposit is required to hold the room for your requested date. This deposit will be applied toward your final bill at full value. All deposits are non-refundable.

**PAYMENT AND CANCELLATIONS:** One week prior to your event date the final estimated balance is required to be paid. We accept Cash, Check or Credit Card as payment. Specific cancellation clauses will be determined in your contract. All guests must keep a credit card on file with Check payments.

**TAX AND SERVICE FEE:** To ensure the superior service of Courtyard by Marriott Waterbury, a 20% Service Fee will be added to all food, beverage, and audiovisual costs and room Rental. Current sales tax will also apply.

**GUARANTEE:** In order to provide for all attendees, menu selection will be needed 4 weeks in advance of the function and a guaranteed count is needed 1 week prior to the event. Unfortunately, this number may not be reduced, but we will make every effort to try and accommodate any last minute increases. Should you be unable to provide us with a count, Courtyard by Marriott Waterbury will refer to the originally contracted number and prepare accordingly.

**FOOD AND BEVERAGE:** Because of market fluctuations, all prices are subject to change. Should our prices increase, written notification will be given.

**PLATED EVENTS:** The Courtyard by Marriott will provide you with an event planner guide. The hotel requires you to turn in your completed event planner to your Sales Coordinator no later than 1 week prior to your event to ensure meal choices are coordinated for your guests. Additionally, the Courtyard by Marriott requires you to create meal cards that include the guest name and their meal selection. These must be turned in no later than 1 week prior to your event or the hotel will charge a \$250.00 fee and create the meal the cards on your behalf.

**COURTYARD<sup>®</sup>**

**BY MARRIOTT**